



Vice President for Finance and Administration

SUNY College of Technology at Alfred (Alfred State College), a premier college of technology in the State University of New York system, has launched the search for its next **Vice President for Finance and Administration (VPFA)**. The VPFA will join Alfred State College in a time of growth, with the College currently experiencing both enrollment increases and a self-sustaining balanced budget. This strong financial position allows the College to strategically invest in its future, in which the Vice President for Finance and Administration will play a key role. The College seeks an accomplished financial and business leader with vision, who is committed to ensuring excellence in an environment that values student success and socio-economic transformation through transparent and innovative leadership.

The Position: Reporting to the President and overseeing a division of nearly 150 staff, the Vice President for Finance and Administration will serve as Alfred State College's Chief Financial and Business Officer and is responsible for developing, recommending, and implementing fiscal policy, budget management, and internal controls to ensure the fiscal integrity of the College. As a member of the Executive Leadership Team (ELT), the VPFA is the trusted advisor to the President on all financial, facility, and business matters and services. This leader provides strategic and operational leadership in support of the mission, vision, and strategic plan for the College and its functional units. The VPFA also serves as an Ex Officio member of the Educational Foundation Board and the Development Fund Board. In this role, the Vice President interacts with each Foundation's Board of Directors, is the primary liaison to the Board of Directors' Finance and Audit Committees, and operates as an advisor regarding each Foundation's Investment Policy Statements and investment portfolios. Areas of responsibility include Business Affairs (Procurement and Payment Services, Budget, Accounting and Controls, Sponsored Programs—Post Award), Facilities Management, Capital Construction and Projects, the College Farm, and overseeing the relationship with the campus Auxiliary (ACES – Dining, Transportation, Fleet Management, Refuse, Campus Store, etc.). The VPFA also serves as the operational liaison with the State University of New York (SUNY) centralized functions such as University Audit, SUNY Legal, State University Construction Fund, Office of Capital Facilities, University Controller's Office, and SUNY Budget. The VPFA works collaboratively with the other vice presidents in a manner consistent with the College's vision, mission, and strategic plan. This senior administrator also provides strong leadership and innovative approaches that are consistent with the strategic plan and the facilities master plan. Responsibilities include: Overseeing, monitoring, and managing expense and revenue projections and preparing financial statements and reports for financial planning and budget performance; working collaboratively with the College's administrators, faculty, and staff in budget planning, development, and management of an approximately \$95 million budget; negotiating, developing, and managing fiscal policies, procedures, and internal processes to ensure compliance with all state, federal, and other contract requirements; developing and maintaining systems of internal controls to safeguard assets of the College and overseeing post-award federal awards and programs

through the assigned Operations Manager for the SUNY Research Foundation; working with the College's internal and external auditors to assist in developing an audit plan; reviewing operational and budget efficiencies to improve services, processes, and responsiveness to internal and external stakeholders; working collaboratively with campus departments to support the achievement of enrollment, financial, and other strategic plan goals; providing leadership, strategic plan, and execution for operations of campus physical facilities; working with the President, senior leadership, and the campus community to identify short-term and long-term needs for funding of capital projects; overseeing planning, contracting, and implementation of construction projects, including new construction and major renovations; working closely with the State University of New York General Counsel regarding contractual and other legal matters; serving on and overseeing numerous committees related to budget, strategic planning, and operations; and creating a vision for alternative revenue-generation and a diverse income portfolio for the institution.

Qualifications: The successful candidate will have a clear and demonstrated record of outstanding leadership, strategic planning ability, and unquestionable ethics and integrity. They will have a history of significant supervisory experience in a higher education or non-profit setting. Superior analytical, evaluative, and problem-solving abilities as well as excellent oral and written communication skills and strong presentation skills are needed for this role. The next VPFA will have a demonstrated commitment to shared governance, transparency, and collaboration. Preferably, the candidate will have a master's degree in Business, Accounting, Public Administration, or related discipline, and have significant experience at the executive level, including extensive financial and administrative experience.

The Institution: Established in 1908 by the New York State Legislature, the SUNY College of Technology at Alfred began as a state school of agriculture. Today, Alfred State College is a selective residential institution that offers both two- and four-year degree programs; emphasizes academic excellence; and integrates hands-on applied learning throughout its scientific, technical, and professional programs. Additionally, Alfred State College maintains a commitment to local, national, and global civic engagement opportunities for students that fosters a culture of social responsibility, including health sciences students' mission trips to Haiti and trades students' rebuilding trips to assist communities that have been devastated by natural disaster. Alfred State College is devoted to fostering meaningful, positive, and long-lasting student learning and success. Students, faculty, staff, and administration embrace the institutional culture, which is built on the core values of respect, integrity, service, and dedication.

Ranking in the top 2.5% of colleges in the U.S. for impacting social mobility and exemplifying a commitment to their slogan of "Hit the Ground Running," Alfred State College enrolls approximately 3,500 full-time students annually. Approximately 600 teaching faculty and professional staff support over 80 associate and bachelor's degrees in agriculture, applied technology (skilled trades), architecture, business, digital media, engineering technology, healthcare and allied health, information technology, nursing, veterinary technology, and liberal arts and sciences. Alfred State College is institutionally accredited by Middle States Commission on Higher Education (MSCHE). A multi-campus College, Alfred State College includes the largest campus in Alfred, NY, which houses academic programs for the School of Architecture, Management & Engineering Technology and the School of Arts and Sciences, along with residence halls, a production dairy farm, and other support services.

Most of the academic programs for the School of Applied Technology reside on the nearby Wellsville campus. The School of Applied Technology Skilled Trades programs offer an Associate of Occupational Science (AOS) degree that includes an intensive hands-on component and block scheduling that places students in the lab/classroom setting for thirty hours each week. Alfred State College also offers AOS degree programs at the Northland Workforce Training Center to provide students with hands-on training at the Buffalo, NY facility.

As a leading educational institution in western New York, Alfred State College plays a critical economic role. Alfred State College is the largest employer in Allegany County, with close to 700 employees. Alfred State College also helps fuel the New York economy by preparing well-trained and highly motivated employees to meet the state's workforce needs. Alfred State College's outcomes and success are demonstrable with a history of strong enrollment, retention, and a placement or transfer rate at or above 98% among graduates in each of the past 11 years. For more information about Alfred State College, please visit www.alfredstate.edu.

Location: Alfred, New York, home to Alfred State College, is located in Allegany County in the scenic Southern Tier of New York. The region combines a rural environment with a haven for scholarship. Nestled between the foothills of the Allegheny Mountains and the Finger Lakes region, Alfred is 70 miles south of Rochester and 90 miles southeast of Buffalo. Allegany County's pristine lakes and streams, abundant wildlife, woodland trails, and scenic countryside offer extensive possibilities to nature lovers, photographers, and sportspersons. There are many opportunities for hiking, biking, skiing, and kayaking. The county has 23 state forests and more than 56,000 acres of public land. Alfred is a center of higher education in western New York, home to both Alfred State College and Alfred University, a private university that offers a full range of liberal arts and science majors and includes the New York State College of Ceramics. Other academic institutions in the local area include Houghton College and St. Bonaventure University. In addition to excellent school systems, the immediate area also maintains two hospitals within ten miles, both affiliates of and supported by the University of Rochester Medical Center, a renowned quaternary Medical Center.

Application: Interested candidates should submit a cover letter and resume to RPA Inc. at AlfredStateVPFA@rpainc.org. For a confidential discussion about this opportunity or to make a nomination, please contact Amanda O'Donnell, Vice President and Senior Consultant, or Dana John Cohick, President, at the email address listed above.

Alfred State College is an Affirmative Action/Equal Opportunity Employer. Alfred State College does not discriminate based on race, color, national origin, sex, disability, age, religion or religious philosophy, Veteran status, sexual orientation, or genetic information, in its programs and activities. Additionally, it is the policy of the State University of New York to provide equal opportunity in employment for all qualified persons, to prohibit discrimination in employment, and to promote the full realization of equal employment opportunity through a positive continuing program for the University as a whole and for each constituent unit of the University.



www.rpainc.org