

Naropa

UNIVERSITY

Senior Vice President for Business Affairs & Chief Financial Officer

Naropa University (Boulder, Colorado), a private, nonprofit, nonsectarian, liberal arts institution, enrolls 451 undergraduate students and 634 graduate students, and is the only fully accredited Buddhist-inspired university in the country. The mission of the University is to provide an education that combines contemplative studies with traditional Western scholastic and artistic disciplines. Founded in 1974 by a Tibetan Buddhist teacher, Naropa embraces human diversity and offers an educational program on the cutting edge of the newest and most effective methods of teaching and learning. Accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, Naropa offers 11 undergraduate and 12 graduate programs, as well as several distance learning, study abroad, and extended studies programs. For more information about the University, please visit www.naropa.edu.

The University is currently seeking an experienced professional to become the new **Senior Vice President for Business Affairs & Chief Financial Officer**. Reporting to the President and sitting on the President's Cabinet, the successful candidate will serve as the University's chief financial and administrative officer, managing all fiscal and non-academic matters relating to the operation of the University. The new Senior Vice President will oversee the following University departments: Accounting, Budget, Information Technology, Facilities Management, Legal, Human Resources, Campus Auxiliary Services, Safety & Security, Payroll, and Transportation. Responsible for the University's \$22 million annual operating budget, the successful candidate will recommend and implement the operational, fiscal, and budget policies, as well as the University's master campus plan.

The new Senior Vice President will be a seasoned professional with progressively responsible management experience in finance, technology, and/or operations, preferably in higher education. Excellent verbal and written communication skills, the ability to think strategically, and a demonstrated commitment to collaboration are required.

Spirituality, environmentalism, science, sports, and the arts make Boulder a cultural and creative force. The city, with a population of 100,000 residents, was voted America's "Most Educated City" by *Forbes Magazine* and "Best All-Around Town" by *Outside Magazine*. With over 300 days of sunshine annually, Boulder offers a wealth of opportunities for hikers, kayakers, skiers, and others that enjoy the outdoors. Located at the base of the foothills of the Rocky Mountains, Boulder is just 25 miles northwest of Denver.

Application: Interested candidates should submit a letter of application and resume only to RPA Inc. at naropa@rpainc.org. For a confidential discussion, call Dr. Jim Barnes at 865-657-9124 or Brandy Collins at 800-992-9277. The first review of candidates will be September 19, 2011. Applications will be accepted until the position is filled. Naropa University is actively engaged in creating an inclusive, diverse community and is proud to be an Equal Opportunity Employer. In keeping with Naropa's diversity initiatives, applications from persons of historically underrepresented groups and those who support diversity are encouraged.

RPA_{inc.}

For a confidential discussion
call 800-992-9277

www.rpainc.org