



Vice President for Finance and Administration

Harford Community College (HCC) in Bel Air, Maryland, seeks a collaborative, student-centered innovator to serve as the College's next **Vice President for Finance and Administration**. The next Vice President will forge strategic and collaborative partnerships across all divisions of the College and will play a key role in helping HCC realize its vision of serving students as a responsive and transformational college of the future.

The Institution: Since its founding in 1957, Harford Community College has served as the anchor institution for higher education in Harford County, Maryland. Today, HCC enrolls more than 18,000 students annually across 80 degree and certificate programs as well as a wide variety of noncredit continuing education courses. HCC is home to more than 300 faculty members (approximately 105 of whom are full-time) dedicated to educating and inspiring students to achieve their goals. The College's main campus occupies 352 acres in the vibrant town of Bel Air, and plans are currently underway to expand HCC course offerings in Edgewood, Maryland. For fiscal year 2020, HCC is operating under a balanced budget of \$51.3 million, with an additional \$7.25 million allocated to facilities; the College currently has an unrestricted fund balance of \$28 million, including a \$4 million fund balance for auxiliary enterprises. The HCC Foundation, which directs fundraising and alumni outreach efforts, reached \$11 million dollars in net assets in fiscal year 2019. HCC has established important strategic partnerships with numerous area businesses and institutions, including the U.S. Army's Aberdeen Proving Ground, which is the largest employer in Harford County. The College also enjoys an excellent relationship with Harford County Public Schools, offering dual-enrollment opportunities to high school students and enrolling approximately 25 to 35% of recent HCPS graduates annually; plans are currently underway for an early college high school program as well. Additionally, Towson University's Northeast Extension is located on HCC's campus and offers transfer opportunities to students seeking bachelor's degrees in select fields. HCC joined the Achieving the Dream consortium in 2018 with the goal of maximizing its responsiveness to the needs of its students. In spring of 2020, the College will begin the self-study process for Middle States reaccreditation, led by an intradepartmental steering committee and the Vice President for Student Affairs. These established and ongoing successes speak to the College's bright future and genuine embrace of its mission to help students grow, achieve, inspire, and contribute.

The Position: Reporting to the College President, the Vice President for Finance and Administration serves as the College's Chief Financial Officer. The Vice President plans, directs, develops, and implements financial, administrative, and operational systems and procedures for the areas of Finance and Procurement, Campus Operations and Capital Projects, Human Resources, Information Technology Services, Public Safety, and select Auxiliary Services. The next Vice President will sustain the fiscal health and stability of the College, directing development of the operating and capital budget and developing all campus-wide procurement policies and procedures. All human resources functions, including compensation structures and employee benefits, will be overseen by the Vice President. The Vice President will guide the implementation of the College's facilities master plan and the annual capital improvement plan. In consultation with the Chief Information Officer, the Vice President will create a vision and operational infrastructure for the College's Information Technology Services. Short-term projects for the Vice President include conducting an analysis of the College's current financial organizational structures, accounting policies, procedures, and processes and making recommendations for optimization; designing a risk management process to identify and manage strategic risks; and providing financial impact and modeling for several ongoing and potential initiatives at the College. More information about the institution can be found at <https://www.harford.edu/vpfasearch>, and a full prospectus for this position is available at the following link: http://ww2.harford.edu/HR/JobFolder/VP_for_FandA_Prospectus_07-19.pdf.

Qualifications: The next Vice President for Finance and Administration will be an accomplished, innovative, and creative financial leader with excellent communication and collaboration skills. The successful candidate will also demonstrate commitment to data-informed practices that prioritize student success and promote the values of inclusion, civility, and principled leadership. The ideal candidate will have at least seven years of higher education administrative, management, and financial leadership experience with direct oversight for many of the following functions: Finance and Procurement, Operations, Capital Projects, Human Resources, Information Technology Services, Public Safety, and Auxiliary Services. Previous experience in higher education as a vice president or CFO is strongly preferred. (Commensurate experience as a financial leader in K-12, nonprofit, or government organizations will also be considered.) Other requirements include the ability to translate complex financial information into lay terms for a wide array of internal and external audiences, and to articulate the College's financial vision, strengths, goals, and requirements to a diverse group of constituents. A master's degree in Business, Finance, or a related field is required; a PhD is preferred.

Location: Located just 25 miles northeast of Baltimore, Bel Air and wider Harford County offer a lively and welcoming atmosphere. Residents enjoy a moderate cost of living in urban, suburban, and rural settings, as well as access to numerous attractions. As the Harford County Seat, Bel Air is centrally located and provides a combination of urban amenities and small-town charm. The town is home to the Bel Air Festival for the Arts, the Maryland State BBQ Bash, lush parks and walking trails, unique museums that illuminate the County's rich history, and a diverse array of restaurants and boutiques. Northern Harford County is a bucolic region with a distinct agricultural heritage where residents can visit farms to handpick seasonal fruit, explore vineyards and wineries, hike Rocks State Park, and attend outdoor festivals and events, including the Fiore Wine and Jazz Festival and the Darlington Apple Festival. The County's southern edge sits along the beautiful Chesapeake Bay and is populated by waterfront communities that share a deep maritime tradition, including the historic town of Havre de Grace, which is home to the Havre de Grace Maritime Museum and Susquehanna State Park. In addition to its proximity to Baltimore, Harford County is less than two hours by car from the cities of Washington, D.C.; Philadelphia, Pennsylvania; and Wilmington, Delaware.

Application: If you have questions or would like to nominate a colleague, please contact Isaac Karaffa, Vice President and Senior Consultant, RPA Inc., at VPFAHarford@rpainc.org or 570-321-6111. Candidates may visit the following link to apply: http://ww2.harford.edu/HR/OnlineApp/V2/App_0.asp?HRID=09-2020

The review of applications will begin on September 1, 2019, and first-round interviews will commence thereafter.

Candidate confidentiality is a priority.

HCC is an AA / EEO / ADA employer committed to diversity in the college community.



www.rpainc.org